

2020 Summer Daze Day Camp

Priority Registration – Burbank Residents Only

HOW TO REGISTER ONLINE

STEP #1 (ASAP) – Please log on to your E-Trak Plus account to verify your username and password are working correctly.

STEP #2 (ASAP) – Check your email or the Parks and Recreation website at www.burbankca.gov/camps for your online registration start time.

STEP #3 (June 4) – Register online at www.burbankparks.com.

Be prepared:

- ✓ Complete list of sessions (including Extended Care)
- ✓ Session 1 payment is due in full
- ✓ \$25.00 deposit per session is due thereafter

**With limited spots available, we ask that you
please carefully consider which weeks to register for.**
REGISTRATION IS LIMITED TO FOUR SESSIONS PER CAMPER.

HAVING TROUBLE ONLINE?

Please contact Ovrom Community Center at 818-238-5435 for assistance.

Customer service for registration will be available on June 4 from 8am to 4pm.

SUMMER DAZE REFUND POLICY 2020

All requests for refunds must be submitted in writing by completing the Camp Refund Request Form. Refund Forms may be submitted directly to the Camp Director in person or emailed to summerdaze@burbankca.gov. Forms can be obtained at each camp location or online at www.burbankca.gov/camps.

- A refund will be issued when request is received at least **10 business days** prior to the start of the week enrolled. **No refunds will be issued after this time regardless of the reason of non-attendance.**
- For each week refunded, **a \$10 refund fee per child, per week** is withheld regardless of reason for refund.
- A refund will not be issued for days missed in a week and there are no make-up days.
- Any refund of camp fees may take up to one week after notification to be processed. After a refund has been issued, credit card refunds may take up to seven business days depending on your credit card company/bank and check refunds may take 3-6 weeks to receive.
- Session deposits and session camp fees (including extended care fees) are non-transferable and may not be applied toward another camp, session balance, or program.